



Brockagh Resource Centre

Giving you the space to reach higher

Job Vacancy

Brockagh Resource Centre

Centre Manger

The Board of the Glendalough And District Development Association are seeking a **Centre Manager** with the responsibility to oversee and coordinate all aspects of the management of the Brockagh Resource Centre

Duties include but are not limited to the following

- To achieve set targets agreed with the Board of Directors
- To manage and coordinate employees
- To support the training and development of employees
- To ensure all sectors of the community are facilitated by activities at the Centre Maintain the Community Service Programme administrated by Pobal
- To manage finances and present financial reports to the Board of the Glendalough and District Development Association
- To develop new and existing business at the Center and to promote and market the available facilities so as generate a level of Income to Maintain and Develop the Centre for the Future

This is a full-time position generally Monday to Friday 9am -5 pm with some weekend availability as required by business demands. Such is the nature of this hands on Role it does not facilitate remote working

Salary part funded by Pobal and part by the GDDA Ltd Circa €35K-€40K per annum
DOE

Please e-mail the Chairperson including your CV to

gddachair@gmail.com

Only Applications through this medium will be accepted. No information is available through the Centre itself regarding this position.

Closing Date for application is 31st March 2025